Preparing for the Release of Spring 2019 STAAR Results

March 27, 2019
Housekeeping

• If you have problems hearing the presentation, dial in on a telephone. Dial-in information is available:
  • in the *Meeting Information* icon at the top–left of the screen
  • in your registration email (messenger@webex.com)
• Dialing in for audio is recommended for best sound quality.
• All attendees’ lines are muted due to the high number of participants.
• For questions or comments, use the “Q&A” function.
Objectives

Today’s session will cover the following topics:

• Standard and Additional Reports
• Initial and Updated Results
• Results posted to the Student, Teacher, and Analytic Portals
• Student Data Corrections
  • Resolutions
  • Score code changes
  • Rescores
Standard and Additional Reports
Standard and Additional Reports

• Refer to the STAAR 3–8 and EOC Reports and Services brochure available at https://www.TexasAssessment.com/report-info/ for a complete list of reports and services, including a full list of applicable fees.

• Also included in the District Coordinator Packet
Standard Reports

The following standard reports will be printed, mailed, and received by districts during the “Districts receive printed reports” window listed on the Calendar of Events:

• **STAAR Report Card (SRC) —**
  • Printed copies are available in English only
  • The Spanish and English versions of the STAAR Report Cards will be posted to the STAAR Assessment Management System as PDFs.

• **Confidential Student Labels**
  • Labels are shipped after each STAAR administration
Confidential Student Label

- One adhesive label is produced for each student for whom a STAAR answer document or online record was submitted.
- Districts may opt out of receiving printed copies of the Confidential Student Labels in the Assessment Management System by going to Orders > Additional Reports.
STAAR Report Card

• The SRC will include the cumulative scores for each end-of-course (EOC) assessment the student has taken.
• The SRC for grades 3–8 will include the results for all subjects within a grade level.
• A separate report card is produced for students identified as TAKS/TAAS/TEAMS on their answer document for paper test takers or in the test attributes for online test takers.
Beginning with the spring 2019 administrations, the student’s date-of-birth will be removed from the STAAR Report Card.

Districts should use the student ID listed on page two of the report card to differentiate students with the same name.
STAAR Report Card

- Students who meet the criteria below will receive a STAAR Report Card in English and Spanish.
  - Ethnicity (Hispanic-Latino-Code) = 1
  - LEP indicator = C (current LEP)
  - LEP indicator = F (first year of monitoring)
- A Spanish version of the STAAR Report Card will be available in the Assessment Management System and the Student Portal ONLY.
  - Same information as English version of the report card
  - Text with Spanish translation
  - Available for grades 3–8 and EOC assessments
Additional Reports

• Districts can order additional printed copies of standard reports through Orders > Additional Reports.

• Orders are processed twice monthly; billing is processed once per month, approximately 30 days after delivery of reports.
Additional Reports

• Districts can order reports up to one year following an administration.

• Districts that place orders during the initial order window will receive additional printed copies with their initial shipment.

• Orders placed after the deadline are processed twice monthly and incur additional processing fees.

<table>
<thead>
<tr>
<th>Reporting Administration</th>
<th>Initial Order Window</th>
<th>Late Order Begins</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 2018 STAAR EOC</td>
<td>November 26, 2018 - December 11, 2018</td>
<td>December 12, 2018</td>
</tr>
<tr>
<td>April STAAR Grades 4 &amp; 7</td>
<td>May 6, 2019 - May 22, 2019</td>
<td>May 23, 2019</td>
</tr>
<tr>
<td>April STAAR Grades 5 &amp; 8</td>
<td>April 1, 2019 - April 12, 2019</td>
<td>April 13, 2019</td>
</tr>
<tr>
<td>April STAAR EOC</td>
<td>April 29, 2019 - May 14, 2019</td>
<td>May 15, 2019</td>
</tr>
<tr>
<td>May STAAR EOC</td>
<td>May 6, 2019 - May 23, 2019</td>
<td>May 24, 2019</td>
</tr>
<tr>
<td>May STAAR Grades 3-8</td>
<td>May 6, 2019 - May 22, 2019</td>
<td>May 23, 2019</td>
</tr>
<tr>
<td>May STAAR Grades 5 &amp; 8</td>
<td>May 6, 2019 - May 20, 2019</td>
<td>May 21, 2019</td>
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</table>
Initial and Updated Reports
Initial Reports

- Initial reports are created and released approximately three weeks after the administration is complete.

- Following the spring 2019 administrations, reports will be posted in the Assessment Management System as noted below.
  - Confidential Student Labels
  - Confidential Student Rosters
  - STAAR Report Cards
  - Student Data Files (region and district)
  - Summary Reports (region, district, and campus)
Initial District Reports

• Districts will receive an initial set of reports for the spring 2019 STAAR administrations by the date noted on the Calendar of Events.

  • Reports posted to Assessment Management System
    • April 2019 STAAR grades 5 and 8 – 4/29
    • April and May 2019 STAAR EOC – 5/29
    • May 2019 STAAR grades 5 and 8 retest – 6/4
    • April 2019 STAAR grades 4 and 7 – 6/11
    • May 2019 STAAR grades 3–8 – 6/11
    • June 2019 STAAR grades 5 and 8 retest – 7/16
    • May 2019 STAAR Algebra II and English III – 8/2
Initial District Reports

• Districts can access the below reports in the Assessment Management System via Reports > Results.
  • STAAR Report Cards (SRCs)
  • Final Student Data File (Complete)
    • The file is available in .TXT and .CSV formats.
  • Summary Reports (Standard)
Initial District Reports

• For each administration, districts have the opportunity to review results before releasing them to their campuses.

• Users with permission to do so may open report access for all campuses or individual campuses.

• Reports > Report Access
  • Access can be opened or closed.
  • After changes are made, a message appears confirming selected campuses have access to reports or that access is closed.
Report Access

Reporting Access functionality allows authorized district users to open or close campus level access to standard reports.

To change report access settings, select a reporting administration from the dropdown list below, then set the campus(es) to the desired setting (Open or Closed) in the District Access Controls section below.

NOTE: Campus-level access defaults to Closed. Access must be switched to Open by an authorized district level user for campus CTCs and Principals to view their campus reports. All prior administrations are currently open to campus level view and must be closed if campus level access is not desired.

Reporting Administration:
2018 AUG STAAR ALG II-ENG III

District Access Controls

Open All Campus Access to District
Close All Campus Access to District

Total Campuses in District: 1

Total Closed Campus Access: 1  Total Open Campus Access: 0
Access Status: View All Campuses

# Campus  Campus Access Status  Last Updated By
1  AAAA_Do Not Use Campus [0000000000]  Closed  Open  BVanHorn001  Aug 10, 2018  07:35 AM

Update
Initial Campus Reports

• Campuses will receive an initial set of reports for the spring 2019 STAAR administrations as noted on the Calendar of Events; however, campuses cannot access these reports until the district testing coordinator has opened report access to campuses.
  • Reports posted to Assessment Management System

• Campuses can access the below reports in the Assessment Management System via Reports > Results.
  • STAAR Report Cards (SRCs)
  • Confidential Campus Rosters
  • Confidential Student Labels
  • Summary Reports
Updated Reports

• Updated reports are created and posted two weeks after initial reporting.

• Reports are posted to the Assessment Management System as noted below:
  • Student Data Files (Region and district)
  • Summary Reports (Region only)
  • Updated Confidential Student Labels
  • Updated STAAR Report Cards (SRCs)
Updated District Reports

• Districts will receive an updated set of reports for the spring 2019 STAAR administrations by the “Final region reports posted” date noted on the Calendar of Events.

• Districts can access the below reports in the Assessment Management System via Reports > Results.

• Final Student Data File (Complete)
  • The file is available in .TXT and .CSV formats.

Final Student Data File (Complete)
Updated Campus Reports

• Campuses will receive an updated set of reports for the spring 2019 STAAR administrations as noted on the Calendar of Events; however, campuses cannot access these reports until the district testing coordinator has opened report access to campuses.
  
  • “Final region reports posted” date

• Campuses can access the below reports in the Assessment Management System via Reports > Results.
  
  • Updated Confidential Student Labels
  • Updated STAAR Report Cards (SRCs)
Updated Monthly Reports

• Updated STAAR Report Cards (SRCs) are posted to the Scores tab weekly by Thursday and will be included in updated data file postings.

• Updated student data files are posted monthly in the Assessment Management System beginning on the date noted on the Calendar of Events.
  • “Updated data files posted” date
    • April 2019 STAAR grades 5 and 8 – 6/7
    • April 2019 STAAR grades 4 and 7 – 7/8
    • May 2019 STAAR grades 3–8 – 7/8
    • April and May 2019 STAAR EOC – 7/8
  • The files are then posted monthly by the 7th of each month.
Results Posted to the Student, Teacher, and Analytic Portals
Student Portal

• Results for the spring 2019 STAAR administrations will be posted to the Student Portal by the “Student results available in Student Portal” date noted on the Calendar of Events.

• Updates to student records will be posted in the Student Portal bi-monthly on the 7th and 22nd of each month.

• Secure access to student results

• List of testing history

• Filter by program and/or administration

• downloadable STAAR Report Card PDFs

• Includes items and rationales (April and May primary administrations only)
Student Portal

Users can access the Student Portal at https://texasassessment.com/

- Parents and students may access the Student Portal in one of two ways:
  - by entering the student’s Unique Access Code (UAC) and the student’s date-of-birth, as provided on the student’s STAAR Report Card, or
  - by clicking the Find My Access Code link and entering the student’s first name, social security number, and date-of-birth
Teacher Portal

• Teachers will have the option to view STAAR results for their students.
  
  • The Teacher Portal will be updated one day after the initial district reports have posted.
  
  • Updated results will be posted two days after the date shown for “Final region reports posted” on the Calendar of Events.

• Secure access via single sign-on through the Assessment Management System for users with appropriate access
Teacher Portal

• Customizable Reports
  • Tabular and graphical summary data
  • Roster and individual student data
  • Disaggregate, filter, drill down, and search options
  • Data analytics (summarize, distribute, scatterplot, and cross tab)
• Print, download, and save reports and graphs
• Seamlessly navigate to recently viewed reports across programs
Analytic Portal

- The Analytic Portal will be updated one day after the final region reports have been posted.
- Available to the public (no login needed)
- Customizable reports and quick reports
- Tabular and graphical summary formats
- Disaggregate and filter options
- Print and download reports and graphs
- Seamlessly navigate to recently viewed reports across programs
Student Data Corrections
Resolutions

• *Students > Resolutions* in the Assessment Management System

• The resolutions functionality is used to identify students with conflicting or missing data.

• Resolving these issues ensures that test results are attributed to the correct student.

• Districts have approximately one year to resolve incorrect student records in *Resolutions*. 
Resolutions

- The student resolution window is available as noted on the Calendar of Events.
  - “Districts resolve student test warnings (Resolution) and test information changes” dates.
  - Resolutions are viewable once answer documents are scanned for scoring and will be updated through the entire window.
  - Resolutions completed by the dates listed on the Calendar of Events will be included in the final region and district reports; however, districts can continue to resolve student records after this date.
Resolutions

• Types of resolutions:
  
  • **Conflicting Student Data** – Data on the answer document conflicts with the record in the student directory.
  
  • **Potential Mismatch** – Data on the answer document and student directory are mismatched; some of the data appear correct but is in the wrong field.
  
  • **Missing Student Data** – Data are missing from the answer document.
  
  • **Combination** – There is a combination of missing and conflicting data.
Resolutions

Resolution

Use the functions available via the Resolution tab to identify held records of non-preceded answer documents returned with conflicting or missing data. These records may include missing or conflicting PEIMS IDs or any two out of the three other primary fields used to match student records (First Name, Last Name, and Date of Birth). Held records must be resolved to ensure that answer documents are matched to the correct students.

The Resolved icon ✓ indicates a previously resolved held record. The Resolution Required icon ! indicates outstanding held records that require resolution. The Flagged icon ⇑ indicates that the record is flagged for review.

To resolve an outstanding held record, click the Edit icon ✏ in the “Actions” column. To review a previously resolved held record, click on the View icon ⌘ in the “Actions” column.

Refer to the STAAR Assessment Management System User’s Guide, available at https://www.texasassessment.com/technology/, for detailed instructions on resolving held records and explanations of why score record cases are held.

Filter Records Requiring Resolution

District

A A A_Do Not Use [000000000]
No region provided [022950000]

Test Administration •
Select a Test Administration ▼

Resolution Status
Select a Resolution Status ▼

Reason Type
Select a Reason Type ▼

PEIMS ID

First Name

Last Name

Testing Campus
Select a Testing Campus ▼

Test Registration Type
Select a Test Registration Type ▼

Subject
Select a Subject ▼

Testing Grade
Select a Tested Grade ▼

Test Version
Select a Test Version ▼

Filter Held Records

Reset Filters
## Resolutions

### Filter Records Requiring Resolution

- **District**: ETS UAT District #1 Now (000903000)  
  - Training and UAT Region (090909090)

### Status Key

- **Resolution Required**: There were errors in processing this score record. There was missing or conflicting information on the answer document. This record requires manual intervention to correct the data.

- **Flagged**: This record has been flagged for review. Contact the Texas Assessment Support Center.

- **Resolved**: This record has been resolved. It can be viewed, but no longer edited.

### Records Matching Criteria

```plaintext
<table>
<thead>
<tr>
<th>#</th>
<th>Status</th>
<th>Subject</th>
<th>PEIMS</th>
<th>First Name</th>
<th>MI</th>
<th>Last Name</th>
<th>Reason</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>!</td>
<td>Biology</td>
<td>999222142</td>
<td>SONDRA</td>
<td>---</td>
<td>HHZ</td>
<td>Conflicting Student Data</td>
<td></td>
</tr>
</tbody>
</table>
```
Considerations for Missing and Duplicate Scores

• In the event that a student did not receive a report for a STAAR assessment please check the following:
  • Resolutions
    • For held records
  • Campus Roster
    • For students with multiple records for the same subject
    • For students who may have missing data (PEIMS)
  • Attendance or Seating Chart
    • Did the student test?
    • If the student tested online, check the test status by clicking the icon in the student’s Tests tab.
      • If test session is listed as expired, the student will not receive scores.
      • If the test status is listed as “Submitted,” check the Score Code on the Scores tab. Any score code other than “S” will produce a SRC with no scores.
Score Code Changes

• Districts can submit score code changes as noted on the Calendar of Events.
  • “Districts submit score code changes (window opens)” date
• Districts have approximately one year to change student score codes.
• Score codes may need to be updated in the event that an answer document or online test was submitted with an incorrect score code at the time of testing.
  • Example: A student’s answer document should have been marked as absent but was accidentally marked to be scored.
Score Code Changes
Rescores

• District testing coordinators have the ability to submit a rescore request for their student(s) after the scores for the administration have been posted.

• ETS commits to complete the rescore within four weeks after the request is submitted.

• There are three types of rescore requests that the district testing coordinator can submit as noted below.
  • Constructed Response (essay) only
  • Multiple Choice (MC) only – not applicable to online tests
  • Multiple Choice and Constructed Response
Rescores
Questions
Customer Support

- Texas Assessment Support Center
- Monday–Friday
- 8:00 a.m.–5:00 p.m. (CT)
- 855-333-7770
- STAAREOC@ets.org or STAAR3-8@ets.org
- Click the chat link in the Help Documentation tab in the Assessment Management System.